

## **SCHOOL OF ARTS AND SCIENCE**

### **DEPARTMENT OF FOOD SCIENCE**

#### **B.Sc. NUTRITION AND DIETETICS**

#### **Minutes of Fifth Meeting of Board of Studies**

**Venue**  
**FOOD SCIENCE LAB**  
**School of Arts and Science Block,**  
**Sri Manakula Vinayagar Engineering College**  
**(Autonomous), Puducherry.**

**Date :17.11.23 & Time : 2.00-4.00pm**

T. Gauthi

5/1



# SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE

(An Autonomous Institution)

(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)  
(Accredited by NBA-AICTE, New Delhi, ISO 9001:2000 Certified Institution &  
Accredited by NAAC with "A" Grade)

Madagadipet, Puducherry - 605 107



## SCHOOL OF ARTS AND SCIENCE DEPARTMENT OF FOOD SCIENCE

14.11.2023

From

Dr. T. Kavitha  
Professor and Head  
Department of Food Science - Nutrition and Dietetics  
School of Arts and Science  
Sri Manakula Vinayagar Engineering College  
Pondicherry

To  
The Director cum Principal  
Sri Manakula Vinayagar Engineering College  
Pondicherry

Through

The Dean  
School of Arts and Science  
Sri Manakula Vinayagar Engineering College  
Pondicherry

Respected Sir,

Sub: Requesting approval to conduct fifth meeting of the Board of Studies  
(B.Sc. Nutrition and Dietetics) on 17.11.2023- reg.

We propose to conduct the fifth meeting of the Board of Studies for B.Sc. Nutrition and Dietetics as per R-2023 regulations and to revise the curriculum and syllabi for third year (VI semester R-2020). In this regard, we seek your permission to conduct BoS meeting on 17.11.2023 (Friday), from 2.00pm to 4.00pm through online mode.

**Note:**

The constituted BOS member name list is attached.

Thanking you Sir,

yours faithfully  
*T. Kavitha*  
(Dr. T. Kavitha) 14/11/2023

*T. Kavitha*  
Dean- SAS

*14/11*  
Dean Academics

*[Signature]*  
Director cum Principal

## AGENDA OF THE MEETING

**Item No.: BoS/2023/SAS/UG/ND/ 5.1**

Welcome address, Introduction about the Institution, Department, and BoS Members.

**Item No.: BoS/2023/SAS/UG/ND/ 5.2**

To review and confirm the minutes of the fourth BoS meeting held on February 27, 2023.

**Item No.: BoS/2023/SAS/UG/ND/ 5.3**

To discuss the curriculum and syllabi (VI semester) for revision and modifications if any. (R 2020)

**Item No.: BoS/2023/SAS/UG/ND/ 5.4**

To discuss and approve the curriculum (I – VI semester) and syllabi (II semester) for B.Sc. Nutrition and Dietetics programme under Regulations R- 2023

**Item No.: BoS/2023/SAS/UG/ND/ 5.5**

To discuss the proposed PG course M.Sc, Food Science and Nutrition

**Item No.: BoS/2023/SAS/UG/ND/ 5.6**

To discuss and approve the Academic calendar for the even Semesters (semester II, IV & VI) of Academic year 2023-24

**Item No.: BoS/2023/SAS/UG/ND/ 5.7**

To appraise and approve the Discipline Specific Elective (DSE) courses and Skill Enrichment Courses (SEC) offered to the IV semester and VI semester (R-2020) and II semester (R2023)

**Item No.: BoS/2023/SAS/UG/ND/ 5.8**

To deliberate about the NPTEL / MOOC online certification courses and its outcome (to be approved by board of studies) for the students admitted from the academic year 2023-2026 under Regulations R 2023.

**Item No.: BoS/2023/SAS/UG/ND/ 5.9**

To propound the department research activities (Publications , patents, funds) and its outcome.  
To inform about the remarkable achievements of staff and students

**Item No.: BoS/2023/SAS/UG/ND/ 5.10**

To discuss and get information regarding the admission strategies, Internship trainings and placements from the BOS experts.

**Item No.: BoS/2023/SAS/UG/ND/ 5.11**

Any other item with the permission of the chair.

  
HOD 14/11/2023

  
DEAN

  
DEAN - ACADEMICS

  
DIRECTOR CUM PRINCIPAL


**SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE**

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Madagadipet, Puducherry - 605 107


**SCHOOL OF ARTS AND SCIENCE**
**DEPARTMENT OF FOOD SCIENCE**
**B.Sc. Nutrition and Dietetics**
**BOARD OF STUDIES V- MEETING**

Sl. No	Name of the Member with Designation and official address	Members as per UGC norms
1	<b>Dr. T. Kavitha</b> Assistant Professor and Head Department of Food Science School of Arts and Science Sri Manakula Vinayagar Engineering College Puducherry	Chairman
2	<b>Dr. P. Nazni</b> Professor and Head Department of Nutrition and Dietetics Periyar University, Salem	Subject Expert (University Nominee)
3	<b>Dr. S. Uma Mageshwari</b> Professor and Head Department of Food Service Management and Dietetics Avinashilingam University, Coimbatore.	Subject Expert (Academic Council Nominee)
4	<b>Dr. L. Jayaprada</b> Associate Professor and Head Department of Nutrition and Dietetics Seethalakshmi Ramaswami College (Autonomous), Thiruchirapalli.	Subject Expert (Academic Council Nominee)
5	<b>Mr. P. ARAVIND</b> DL CAKERS Pondicherry.	Representative from Industry

Sl .No	Name of the Member with Designation and official address	Members as per UGC norms
6	<b>Dr. P. Vandarkuzhali</b> Assistant Professor Department of Home science Avvaiyar Government College for Women Karaikal.	Co opt Member
7	<b>Mrs. K. Malarvizhi</b> Assistant Professor Department of Food Science School of Arts and Science Sri Manakula Vinayagar Engineering College Puducherry	Internal Member



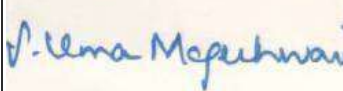



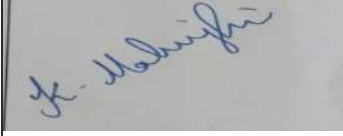
**Minutes of Meeting**

<b>Item No.:</b> <b>BoS/2023/SAS/</b> <b>UG / B.Sc.</b> <b>ND/ 5.1</b>	<b>Welcome address, Introduction about the Institution, Department and BoS Members.</b> <ul style="list-style-type: none"> <li>The Chairman of the meeting welcomed the hon'ble members of the Board and introduced them the credentials of the Institution and of the Department.</li> </ul>
<b>Item No.:</b> <b>BoS/2023/SAS/</b> <b>UG / B.Sc.</b> <b>ND/ 5.2</b>	<b>To review and confirm the minutes of the 4th BoS meeting held on February 27,2023.</b> <ul style="list-style-type: none"> <li>The BOS appraised the minutes of the 4<sup>th</sup> BoS. The suggestions were incorporated (submitted in 4<sup>th</sup> BoS minutes) and approved by the expert members and recommended to Academic Council.</li> </ul>
<b>Item No.:</b> <b>BoS/2023/SAS/</b> <b>UG / B.Sc.</b> <b>ND/ 5.3</b>	<b>To discuss the curriculum and syllabi (VI semester) for revision and modifications if any. (R 2020)</b> <ul style="list-style-type: none"> <li>The Curriculum and Syllabi of VI Semester for the Programme Bachelor of Nutrition and Dietetics under Regulation 2020 recommended to Academic Council.</li> <li>The approved curriculum and VI Semester Syllabus of (R-2020) details are given in Annexure- I</li> </ul>
<b>Item No.:</b> <b>BoS/2023/SAS/</b> <b>UG / B.Sc.</b> <b>ND/ 5.4</b>	<b>To discuss and approve the curriculum (II – VI semester) and syllabi (II semester) for B.Sc. Nutrition and Dietetics programme under Regulations R- 2023.</b> <ul style="list-style-type: none"> <li>The Curriculum and Syllabi of II Semester for the Programme Bachelor of Nutrition and Dietetics under Regulation 2023 recommended to Academic Council.</li> <li>Members suggested to change Course title Computer Basics (IDC) in the II semester as Computer Applications in Nutrition and Dietetics.</li> <li>The approved curriculum and II Semester Syllabus of (R-2023) details are given in Annexure- II</li> </ul>
<b>Item No.:</b> <b>BoS/2023/SAS/</b> <b>UG / B.Sc.</b> <b>ND/ 5.5</b>	<b>To discuss the proposed PG course M.Sc, Food Science and Nutrition</b> <ul style="list-style-type: none"> <li>The BoS experts appreciated and encouraged regarding the offering of PG course for the oncoming academic year 2024-2025. They advised to introduce job opportunity courses which satisfy the eligibility criteria in both Government and private sectors.</li> </ul>
<b>Item No.:</b> <b>BoS/2023/SAS/</b> <b>UG / B.Sc.</b> <b>ND/ 5.6</b>	<b>To discuss and approve the Academic calendar for the even Semesters (semester II, IV &amp; VI) of Academic year 2023-24.</b> <ul style="list-style-type: none"> <li>Conduct of Continuous assessment test, Model Exam, Model practical exams, award of internal assessment /Re Earn / Improvement Exam / Evaluation Procedures.</li> <li>Discussed about Question paper pattern for Continuous Assessment test, Model Examination and End Semester Examination.</li> </ul>



	<ul style="list-style-type: none"> <li>Discussed about dates of Continuous Assessment test, Model Examination, QCM Report Submission, Course committee meeting, Class committee meeting, Mark list submission and Holidays.</li> <li>Discussed about Distribution of Attendance Marks, Assignment mark and test mark.</li> </ul>
<b>Item No.:</b> <b>BoS/2023/SAS/</b> <b>UG / B.Sc.</b> <b>ND/ 5.7</b>	<b>To appraise and approve the Discipline Specific Elective (DSE) courses and Skill Enrichment Courses (SEC) offered to the IV semester and VI semester (R-2020) and II semester (R2023)</b> <ul style="list-style-type: none"> <li>The Board members appreciated and approved the Discipline Specific Elective (DSE) and Skill Enrichment course (SEC) offered to the IV semester and VI semester (R-2020) and II semester (R2023) and the same was recommended to Academic Council.</li> <li>The details are given in Annexure III.</li> </ul>
<b>Item No.:</b> <b>BoS/2023/SAS/</b> <b>UG / B.Sc.</b> <b>ND/ 5.8</b>	<b>To deliberate about the NPTEL / MOOC online certification courses and its outcome (to be approved by board of studies) for the students admitted from the academic year 2023-2026 under Regulations R 2023.</b> <ul style="list-style-type: none"> <li>NPTEL / MOOC online certification course will be conducted during 5<sup>th</sup> semester under R 2023.</li> </ul>
<b>Item No.:</b> <b>BoS/2023/SAS/</b> <b>UG / B.Sc.</b> <b>ND/ 5.9</b>	<b>To propound the department research activities (Publications, patents, funds) and its outcome.</b> <b>To inform about the remarkable achievements of staff and students</b> <ul style="list-style-type: none"> <li>Board members appreciated the activities conducted by the department of Food Science</li> </ul>
<b>Item No.:</b> <b>BoS/2023/SAS/</b> <b>UG / B.Sc.</b> <b>ND/ 5.10</b>	<b>To discuss and get information regarding the admission strategies, Internship trainings and placements from the BOS experts.</b> <ul style="list-style-type: none"> <li>The Board Members advised to conduct workshops, competitions for school students to attract admissions for the oncoming year.</li> <li>Appreciated the Internship procedures that department undertaken in IV semester and other various parameters under regulations 2023</li> <li>BOS members appreciated the SMVEC placement strategies for final year students.</li> </ul>
<b>Item No.:</b> <b>BoS/2023/SAS/</b> <b>UG / B.Sc.</b> <b>ND/ 5.11</b>	<b>Any other item with the permission of the chair.</b>  NIL

The Minutes of the Board of Studies fifth meeting held on 17.11.2023 is signed by the members who attended the meeting :

S.No	Name of the Member with Designation and official Address	Members as per UGC norms	Signature
1	<b>Dr. T. KAVITHA</b> Professor and Head Department of Food Sciences School of Arts and Science SMVEC	Chairman	
2	<b>Dr. P. NAZNI</b> Professor and Head Department of Nutrition and Dietetics Periyar University, Salem.	Subject Expert (University Nominee)	
3	<b>Dr. S. UMA MAGESHWARI</b> Professor and Head Department of Food Service Management and Dietetics Avinashilingam University, Coimbatore.	Subject Expert (Academic Council Nominee)	
4	<b>Dr. L. JAYAPRADA</b> Associate Professor and Head Department of Nutrition and Dietetics Seethalakshmi Ramaswami College (Autonomous), Thiruchirapalli.	Subject Expert (Academic Council Nominee)	
5	<b>Mr. P. ARAVIND</b> DL CAKERS Pondicherry.	Representative from Industry	
6	<b>Dr. P. Vandarkuzhali</b> Assistant Professor Department of Home Science Avvaiyar Government College for Women Karaikal.	Co-opt Member	
7	<b>Mrs. K. Malarvizhi,</b> Assistant Professor Department of Food Science School of Arts and Science Sri Manakula Vinayagar Engineering College Madagadipet, Pondicherry.	Internal Member	





T. Davis

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